

Minutes of meeting of FoCL committee, Thursday, Oct 28, 2021.

1. Present:SB,JD,RM,RO'M,JS,JU,SW

2. Apologies for absence:JB,MM,MW

3. Minutes of 9.9.21: accepted

4. Matters arising not elsewhere on the agenda: none

5. Treasurer's report: SW – not much change from last time

6. Membership secretary report: SW – 55 signed up members

7. Norman Trust COVID 19 Fund – implementation action plan

RM/SW/MM:MM has reported that the heaters, which have been ordered, are held up in Europe. There are no suitable alternatives. As the money is supposed to be spent within 6 months (from 17th July) SW will contact the Trust to explain the position, and request a possible extension.

8. Events

- **Coffee Mornings:** One was held in October, at which 2 new members were recruited. SW has investigated coffee machines, but lack of storage space and the difficult access to the kitchen area makes this impractical. It was suggested that very good quality instant coffee be purchased. As from December, the charge for drink + cake will be £1 (too late for November, posters already up). SW will change the posters for December. JU will takeover the cake list – SB to provide a printed list of dates, to be displayed in the library. Regular visitors are to be encouraged to sign up.
- **Quiz – SB:** Sunday 21st November at 3pm. Town Hall has been booked, ad placed in November Coly Times. Scones etc will be individually plated and served to tables (so people do not need to move). Assuming an audience of 40 – 50, 60 scones will be needed. 5 bakers will each provide a dozen -SB,JU,SW,Jean Hutton and Shirley Robinson to be asked. JS will bring gluten-free. JU will provide jam. Non-bakers are requested to provide raffle prizes. SB will do publicity. Helpers on the day will be needed from 2.15 pm.

- **Pets event – JS:** As the vets are still waiting to move into Town Mill, they cannot fix a date, and suggest trying again at the end of November.

9. Simon Armitage invitation – 26.03.22 – JD and subgroup:

Following the great news that Colyton’s application had been successful, a planning group (SB,JD,JS and Victoria Lowe) met and brainstormed a “to do” list, which RO’M has seen. Help will be needed all day, for the 2pm start. As the event must take place in the library, both Town Hall and church have been booked, with a view to “streaming”. IT provision in the church is superior. Simon Ford will be involved in the requisite technology, further details of which will soon be received from Caroline (Simon A’s manager).

On the day, as an introduction 1 or 2 local poets chosen by SA will each have 10 minutes, and presentation of winning poems from schools will take 25 minutes. To celebrate the new heating system, SA will donate a bottle of Poet Laureate sherry (he doesn’t cut ribbons) which we may decide to use as a fund raiser at a later date.

SB and JS are preparing to contact 3 local secondary schools – Axe Valley, Colyton Grammar and Woodroffe, inviting them to hold a poetry competition and choose 10. Theme environment .Also an art work for backdrop for the filming in the library.From these, a local poet will choose a winning entry, the other 9 being displayed in the Town Hall. It is hoped that the primary school can be involved in some way, as they cannot enter the competition, SA not being the Children’s Poet Laureate.

As there will only be room for about 20 in the library, possibly a few FoCL could be invited to attend by ballot. There will be a Q and A session, for which Q’s need to be prepared.

Faber and Faber (publishers) will donate a copy of SA’s anthology “Magnetic Fields” to the library, to be sent to RO’M, who suggested we purchase a second copy, ask SA to sign it and offer it as a prize.

Tim White will take photos of the library (requested in advance).

Steven Hooper will paint the end wall outside the library door.

The window cleaner will be booked nearer the date. The kitchen area is to be decluttered by the Seaton team (see item 10). For the event , as much furniture as possible is to be moved out.

The original invitation will be printed in the January 2022 Coly Times plus some publicity. JS queried how to access home-educated children -

RO'M said Di knows who they are.
Planning group to meet again on Nov 11th.

10. Librarian and LU report - RO'M:

Di has been successful in her application for extended hours, and will now be the sole Colyton librarian.

Seaton library will be closed for 2 weeks from Mon 1st Nov, and the team will sort out Colyton's kitchen area.

The Summer Reading Challenge had 33 starters and 29 finishers. One finisher won a good prize in the Devon-wide draw.

Groups using the library - numbers attending need to be recorded.

The Home Library Service needs a volunteer for Colyton.

11. Volunteer matters – SB:

All V's have been e-mailed, and 12 will be trained, 4 at a time, starting next Tuesday. Library Extra will start on December 7th.

12. Governance matters – JD pending

- **Constitution**
- **Safe guarding policy**
- **Child protection policy**

13. Building matters – window – MM

replacement has been ordered.

14. Tourist Information:

A plastic holder for Colyton leaflets has been fitted outside the door

15. Coly Times - JM:

As JM is taking sabbatical leave for 5 months, co-editor Kaz is happy to help, if we send her stuff. For December, RO'M will send her a page including requesting volunteers for the home library service. Deadline 17th November.

16. Website updating – JM:

MW to report next time

17. AoB: SB – problems proving identity when collecting key from Premier. RO'M will produce laminated committee member labels.

SW - the FoCL/volunteers file, which was locked away, to be left on the shelf.

18. Date of next meeting: Wednesday 24th November 4pm in Library
(plus Thursday 6th January 2022 at 12.30)