

## Minutes of meeting of FoCL committee, Tuesday 15 October 2019 at 12.30 pm – 2.00 pm

### 1. Present and welcome to Jacqueline Moore: SB,JD,JM,JS,JU,SW.

JD welcomed JM, who will oversee the website content.

### 2. Apologies for absence JB,MM,RM, RO'M

### 3. Minutes of meeting of 20.08.19 : accepted

### 4. Matters arising not elsewhere on the agenda

- **Extra key – JD:** now in Premier

### 5. Treasurer's report, including

- **Accounts :** SW – copies were circulated. Balance = £14,125.88.

**Recent Author Event** figures still to be added.

**Maintenance** has so far cost £500.54 in excess of the £2000 provided by LU, so funds need to be raised for the shortfall.

**Electricity** – a solar panel reading has recently been taken, so there will be a (very) small income and a reduction in bills.

**Artwork** costings and donations are still to be finalised – to date £550 has been received from the Feoffees and the David Evans Trust Fund. EDDC will contribute to the cost of the workshop and panels but not the prizes. It was suggested we accept money from EDDC in order to maintain positive contact for the future, if necessary returning some money to the Feoffees.

**Group Donations** – Shakespeare Group - income from their occasional meetings does not pay for the cost of heating the library on Monday evenings, when it has been closed since Saturday midday. Recently they met in a member's house, as they required AV equipment not available in the library. JD will speak with Susan Fouracre to see if they could meet on a different evening, or elsewhere.

Play Reading – need to be asked to pay their donation directly to SW – apparently they have been putting it in the collection pot.

JM queried whether money should be spent on AV equipment, but this would require a public performance licence, and there is no storage space.

### 6. Libraries Unlimited AGM 26.09.19 - feedback – JD: LU has a new CEO, Alex Kittow, and a new chairman. It was an inspiring meeting. Next year it will be 5 years since LU was launched, necessitating a new business plan, which was discussed. LU will continue to support regeneration of High Streets, and increase the number of libraries. (Under Ciara Eastell it rose from 50 to 54). It aims to be Carbon Neutral by 2025 – book transport accounting for most of its Carbon footprint. LU is recognised as a national leader.

Unlike most Friend's Groups, we don't raise money directly for LU, as we own the building and fundraise for ourselves. We have a large reserve – should we give occasional donations to LU? e.g., to the Book Fund to buy new books. JM queried if we could buy books to be kept in Colyton rather than in the central pool. Possibly they could start off in Colyton, say for 6 months, but would then have to go into the general pool. JD warned against FoCL acting in isolation. JS suggested LU + Friends doing a joint event. Colyton needs to know further in advance what events the library has planned – currently notice is very short.

SW suggested making a donation now, and planning a joint event in spring.

As part of collaboration, in future we will have a single collection pot, all contributions going to LU.

- In conclusion – to support working together,
- we need to talk to RO’M re all events requiring more notice
  - do something together in spring
  - book fund – make a one-off donation now of £1,000 – JD to research how.

## 7. Membership secretary report: SW - now 79 members.

We now have an e-mail address for Abbeyfield, and Graham will print copies for individuals.

## 8. Events

- **Youth Art work – JS/SB – opening 17.10.19:** JD and SB met with MM last week. On 17.10.19 he plans to put up the panel at 4 pm and cover it for the 5pm unveiling. Winner Meggie and family will attend, and winner Charlotte’s grandparents. The other entrants have been invited. Friends will receive a reminder by e-mail. The Feoffees and PCC have been invited, and Kate McKenzie from LU will attend.

Refreshments will be served in the library – tea, coffee, squash, biscuits, to be prepared at 4.30pm. JD to take photos, JS to say a few words.

Prizes – Amazon vouchers £25 for the 2 winners, £10 for runners up. The Spanish entrant has received hers online. The identity of Toby, who drew an owl, has not been established.

- **Author event – Paul Arnott – 24.09.19 :** JD – poorly attended, enjoyed by those present.
- **Quiz – 27.10.19:** SB – Town Hall booked, posters have started to go out, laminated ones coming on Thursday. In Coly Times and Midweek Herald. Friends to be e-mailed again. Hope TH kitchen is ready! SB will compile a list of who does what and e-mail to those involved. Raffle prizes are needed, and helpers required from 2pm. Cost £5 to include a raffle ticket – no float needed. SB to check microphone previous day – in the event of breakdown, Tony Robinson may be able to assist. The blue library notice board is to be taken, and membership forms – need to hustle each table.

**Possible event - “Meet Lady Katherine”:** JD – Rosemary Griggs, a historian and costumed interpreter (recently heard at Compton Castle) would be a good speaker. She charges £40, donated to the National Trust. As she will be in Beer in March 2020, we could book her around then – but need to do so fast. Suggest Thursday March 5<sup>th</sup>.

**AGM 2020 – date:** Monday March 16<sup>th</sup>.

## 9. Librarian report: from RO’M’s notes.

- Summer reading challenge – thanks for support. Increase in finishers, with 73.5 finishers/starters ratio.
- Poetry session – thanks for attending, and FoCL for promoting.
- Code Club at Colyton – Thursday 28<sup>th</sup> November. Places limited to 4.
- Local Author Jenny Moon – Tuesday December 3<sup>rd</sup> 1-2pm telling folk stories and promoting her new book “Folk Tales of Rock and Stone”, plus some Christmassy tales. Tickets £3, include tea/coffee + cake. Poster pending.
- December events:
 

Thursday 5 <sup>th</sup>	10.30-11.30am	Grown up Christmas Craft
Thursday 12 <sup>th</sup>	7-8pm	Live at the Library
Saturday 14 <sup>th</sup>	10-12	Jolly Colly Christmas

**10. Volunteer matters - SB:** Currently only 20 V’s for actual service delivery; perhaps we need a recruitment drive.

## 11. Building matters

**Rat contract:** Rat sounds have been heard above the ceiling again. The pest control contract hasn’t been invoiced for earlier work, MM to follow up and organise a repeat visit.

**12. Website updating and Coly Times:** JD – Adrian West has a lot of new material to put on to make it up to date and then– JM to feed information to him. Names and roles of committee members to be added, Annual report for 2018, and a link to LU’s annual report. JS suggested a list of “who does what” (LU and FoCL).

Coly Times – could JM do that too? Yes! JM to liaise with JS.

**14. AoB:** none

**15. Date of next meeting:** Tuesday January 14<sup>th</sup>.

Volunteers’ hours:  $6 \times 1.5 = 9$  hours