

## **Minutes of meeting of FoCL committee, Tuesday 23 , 2018 at 12.30pm – 1.30 pm**

**1. Present:** SB,JD,PD,RH,RM,JU,SW

**2. Apologies for absence - DD, CG-W.**

Diane Dean has resigned from the committee. JD thanked her for her contribution over the years.

**3. Minutes of meeting of 21.11.2017:** accepted

**4. Matters arising not elsewhere on the agenda**

- **Limerick competition** - the winner, Shirley Robinson, will soon receive her prize.
- **Short story competition** – the Primary School will be consulted, and asked to suggest a convenient date.

**5. Treasurer's report:** RH – copies of the accounts were circulated.

Total funds are currently £10167.61, of which £860.33 are in the Solar Panel Fund.

The arrangements made with Steve Turner on October 1<sup>st</sup> 2017 re maintenance and electricity have still not materialised – JD to contact LU.

**6. Membership secretary report**

- **Membership numbers and recruitment:** nothing to report

**7 Transfer of Building to Colyton PC/FoCL:** JD – the situation remains unchanged.

JD to contact LU to insist upon resolution by the AGM.

**8. Fundraising**

- **Solar panel fund raising:** CWG and JD are to write to possible grant providers. Councillor Martin Shaw cannot provide this year. The M&S application will probably not be repeated, due to the cumbersome online voting and stiff competition. JD has been unable to track down the Airport Fund. RH suggested Western Power as a possibility.
- **“Easy Fundraising”:** SW- to be launched at the AGM. SW has enrolled FoCL; committee are to test the system by following printed instructions to join as a Supporter, feedback to SW. If successful, publicity material is available.

**9. Next events**

- **Quiz – Sunday, Feb 11, 3.0-5.0pm -planning:** SB – Town Hall has been booked, questions are work in progress. Details re publicity and catering etc were discussed ,and a separate list of tasks sent out by SB.
- **AGM – Monday March 12, 7.0pm – planning:** RM - booking for the Methodist Church Hall is now with Sarah R, cost has increased to £20. Layout of chairs to be “horizontal” JD – performers – Ida to sing /piano at start, David Clarke to be asked to recite poetry at the end. SW to coordinate catering and produce posters. PD to let LU know (and ask that Quiz posters be sent to other Friends’ Groups.

## **10. Librarian report: PD**

### ● **Future Plans.**

#### **1. World Book Day Thursday 1 March**

Di and Ida hope to visit the Primary School

#### **2. British Science Week 9-18 March**

Mister Seahorse children's activity in library Tuesday 13 March.

FoCL agreed to help with some funding for miniature sea animals and collecting some plastic drinks bottles – also funding for oil if Tesco's don't help.

JD suggested this could be an opportunity to involve non-FoCL individuals.

PD will send details to SW for Coly Times.

Checking to see if Caterpillars might come for an activity or we may visit.

#### **3. Shakespeare Week 12- 18 March.**

Unfortunately clashes with Science Week

#### **4. Summer Reading Challenge: Beano Theme**

### ● **Volunteers**

Staff are aware that the number of V's is declining. There is still an issue with Saturday morning V's not turning up, usually when sessions have been swapped. Please could V's let staff know when they have swapped? RH will send V's a note asking them to update the Library copy of the rota if they swap. The list of jobs which always need doing needs to be more prominent.

Volunteers Week 1 – 7 June – to be discussed at next meeting.

### ● **Spark**

The implementation of Spark has not been without problems, but these are gradually being sorted out and things are improving.

Joining borrowers during Library Extra sessions – we can have pre-added cards which V's could use to join borrowers, but PD needs to be sure that everyone knows how to do this and understands the importance of data protection.

Requests – can be made on the Library web reservation system.

A training session is required – possibly by PD on Tues pm/Sat am (depending on how busy), also a crib sheet.

**11. Volunteer matters:** Thank You party, probably in June. Thank You cards to be sent out before then (last year's were mislaid)

**12. Libraries Unlimited:** New Rural Services Manager with responsibility for Friends' Groups is Rachael Gee.

**13. Coly Times:** SW – notice of AGM, Science Week, profile of a librarian (Ida?)

**14. Website updates?**

**15. AoB - Knit and Natter:** Jenny Brinkler will take over temporarily while Charles Lulham is incapacitated by an injury

**16. Date of next meeting:** Tuesday 13<sup>th</sup> March 12.30

Volunteer hours 6 x 1.5 = 9 hours.