

Minutes of meeting of FoCL committee, Tuesday May 2, 2017 at 12.30 pm – 1.30 pm

1. **Present:** SB,JD,PD,DD,RH,RM,JU,SW

2. **Apologies for absence -** CG-W

3. **Minutes of meeting of March 7, 2017:** accepted

4. **Matters arising not elsewhere on the agenda:** none

5. **Treasurer's report:** RH - the subs amount agrees with CG-W's list of 64 paid-up members. RH and CG-W were thanked for their efforts in sorting out the membership list.

6. **Membership secretary report**

- **Information for prospective members:** JD and SWhitell produced a first draft, based on Seaton's. S. Wilson will modify it, to be printed on both sides of A5.
- **Membership numbers and recruitment:** RH and CG-W have produced a spreadsheet showing who has not paid subs; at least 10 need to be reminded, and some volunteers might be persuaded to become members. It was suggested that CG-W send an e-mail reminder, with a note re the importance of FoCL. DD offered to collect some outstanding subs at tomorrow's Memory Cafe.

7 **Transfer of Building to Colyton PC/FoCL:** JD-There is little to report. As the lease between PC and FoCL is the missing link, Liz Berry (Parish Clerk) will speak to Andrew Parr.

8. **Building matters:** PD – a roof leak above the toilet was reported a month ago by the cleaner. Skinners came last week but to no avail, due to return on Thursday.

DD – the chip shop waste bin smells.

PD – the H&S Inspector said it shouldn't be there, it could give access to the flat roof.

RH – we plan to put up a fence panel to "hide" it when the pole is moved to install the WiFi bench, but this won't cure the smell.

PD still awaits the H&S report – to be chased up. After checking that it includes reference to the waste bin, the PC are to be contacted via Liz Berry with a view to their contacting the chipman, pointing out that the bin is on land that is not his.

There was some discussion of alternative disposal systems.

9. **Review of recent events**

- **Author events Graham Hurley- Tuesday March 14:** SB – after a slow sale of tickets, it turned out well, a thoroughly good evening. JD thanked SB.
- **AGM March 20 – actions needed:** Good atmosphere, sensible questioning. DD reported that Steve Turner was impressed. No action needed.

10. **Next events**

- **Outing to Greenway House – August 2:** SB. Maximum of 35. Coach costs £350. Aim to charge £15. A private garden tour can be arranged for a minimum of 15 at £3 each. FoCL to be invited first – SB to draft an e-mail, with a deadline at the end of May, after which the general public and Seaton Friends are to be invited.
- **Quiz:** nothing to report yet.

11. Librarian report: PD

- **Social Media:** nothing to reported
- **Children's activities** - "help-yourself" in holidays works better than organised events.
- **FAB LAB** – booked for Friday June 2nd. There will be 2 workshops (1 for adults, 1 for children 8+) each with 10 places @ £15 each. Bookings are handled directly by FABLAB. They are happy for us to pop in and see what is going on. PD will ask MM to bring in a couple of large tables. There's a possibility of going to Exeter to see it in full action – idea for a trip?
- **Summer Reading Scheme** theme is Animal Agents. Our aim is to get 60% of children finishing. FoCL might sponsor a trophy for a school inter-house competition.
- **Coly Times** – in future, PD plans to do more re recommending books for adult borrowers
- DD suggested replacing the blue display stand.
- **Cleaning materials:** PD needs to discuss with RH.

12. **Fundraising:** JD will pass details of Easy Fundraising (linked to online shopping) to RH.

13. **Volunteer matters:** RH – nothing to report.

14. **Libraries Unlimited:** The charity responsible for running Devon's library services has celebrated its first successful year with a strategic development day attended by staff and trustees.

- **Feedback from Diane Dean:** DD reported on the recent LU board meeting re bids for funding from the Arts Council England, financial updates, the introduction of a new pay structure and a review of Stock Services.

15. **Newsletter/Coly Times:** SW – the June deadline is Friday week. Information is required re the Greenway visit (for general booking) and FABLAB.

16. **Website updates:** reminder to put Coly Times article onto FoCL website.

17. AoB

- **Lyme Regis Development Trust - ?? IT training- email circulated:** JD asked PD to contact them. The training is a commercial venture.

18. **Date of next meeting:** Tuesday July 18th.