

Minutes of meeting of FoCL committee, Wednesday, February 24, 2016 at 12.30pm – 2.0 pm
Venue – Colyton Library

1. Present: JD,DD,JF,JM,RM,JU,SW
Apologies for absence: PD,RH,CG-W

2. Minutes of meeting on January 12, 2016: accepted

3. Matters arising not elsewhere on the agenda

Wi-Fi bench- JD: delivery pending – discount for charitable status is being claimed

Facebook training: Facebook for Friends is being revised, having been found unfit for intended purpose

Cookery book: to be raised at AGM

Charity status has now been acquired – thanks to RH for his efforts and perseverance. He has the number (to be circulated) which needs to go on letterheads, posters etc.

4. Treasurer's report: JM – Current balance £5,480.76

Copies of the accounts for 2015 were circulated and approved, to be audited and presented at AGM. RM to copy. JD has thanked John Buse for auditing previous accounts.

5. Membership report: JM has produced templates for membership application and Standing Order forms. A Gift Aid form is also required. The charity number needs to be added.

It was suggested combining SO/Gift Aid forms to reduce sheets from 3 to 2. JM will send revised copies to JF, who will e-mail them to members before AGM.

JF reported that there has been no change in numbers.

6. Library matters

Librarian report including Drainology update.: PD absent. The drain people were here last week.

PD has provided library usage data for the last month but more detail is required for comparison. JD will request the Devon figures. As numbers are only recorded when the computer is on, out-of-hours usage is not included.

Megablocks – it was agreed that JD will ask PD to buy them using FoCL funds.

7. Future Events

Literary Day : postponed until Saturday July 15th 2017.

Simon Hall and Anne Swithinbank are OK with new date. Peace Memorial hall booking has been cancelled. Reece Strawbridge cancellation pending. All future RS bookings to be through MM.

To avoid clashes, the date had been advised to church and primary school.

It is still planned to do something for the children this year, pending agreement with PD and staff.

JD has a list of authors/speakers used by other Friends' groups. An autumn event is possible

Driving Safer for Longer – January 20, 2016 – feedback: very successful. The speaker was pleased with the large audience and 6 individuals signed up for the course. Thanks to Richard How for suggesting it.

AGM Monday March 7, 2016: Hall booked for 6pm, to be set up for 7pm start.

Agenda, 2015 report, 2015 AGM minutes are complete. Treasurer's and Membership Secretary's reports pending. The committee are all willing to stand for re-election.

Ciara Eastell will talk about the future of Libraries Unlimited.

Subscriptions will be taken by the team of 4: Pam McCleneghen, JM, SW, JU.

As forms will have been sent out in advance, only a few copies will be required.

JF will provide new membership cards (green) and a tick list for convenience. There will be address/e-mail lists for members to record changes.

Catering – SW to bring basic supplies, cakes to be provided by JD,DD,JU,Jean Hutton
Entertainment by Brian Boyt.

8. Transfer of Building to Colyton PC/FoCL: Parish Council approved the transfer on Monday 22.2.16, the documents await the final stage of signing.

Report of meeting with DLS on 10.2.16: JD – positive, and ironed out details. DLS will pay us £2,000 (to be reviewed at the end of the year) with which to pay for building related items such as cleaning, electricity and building insurance. It was made clear that we will not be fund raising to pay bills. Contracts are being stopped e.g. British Gas (electricity) – we decide on a provider.

DLS will pay other costs associated with them.

We now have a licence to occupy, to be validated by our solicitor. There is no specific requirement for the changeover date to be April 1st.

It seems there may be a way to override the out-of-hours computer restrictions while we await the implementation of the replacement system for Galaxy in several months' time.

9. Fundraising

Patronage -RH: deferred in RH's absence. To be mooted at AGM

10. Volunteer matters

Refresher session PD/RH: deferred in PD's/RH's absence

11. Libraries Unlimited

Report on Devon wide Friends group meeting February 2, 2016: JD-useful, including networking eg re speakers (see item 7). CE gave a synopsis of how Libraries Unlimited will work. LU has a 5 year contract with DCC and status as the preferred provider for a further 5 years. Working together in partnership was emphasised.

Liz Alexander will retire in mid April. Devon has 2 area managers – East, Mid, North and Torridge to be managed by Pauline Anderson.

12. Newsletter/Coly Times entry: SW – Ann Garwod and PD have book suggestions. AGM will be reported.

13. Website updates? JF will ring CG-W to submit a notice re Literary Day 2017/children's event July 2016.

14. AoB: JF thanked DD and JM for standing in for her at Knit and Natter.

JD - Ashburton encourages non-users to visit the library by the Friends collecting used books, inserting fliers with library opening hours and an invitation to attend, and positioning them in local pubs and cafes. JD will enquire if Colyton hostellers would be willing to participate in such a scheme.

DD – next year, FoCL could apply as a group to be World Book Night distributors.

JD – Seaton and Axminster libraries have received a lot of press publicity recently. Be aware of opportunities. A press article is planned for when CPC/FoCL own the building.

15. Date of next meeting: Tuesday 19th April 12.30 in library

Volunteer time ;

7 members for 1 hour 20 minutes – total 9 1/3 hours.