

Minutes of meeting of FoCL committee, Tuesday October 20th 2015

1. Present: JD,PD,DD,JF,CG-W,RH,RM,JU,SW

Apologies: MM

2. Minutes of meeting on August 11, 2015: accepted

3. Matters arising

WiFi – Skipton grant: voting has closed, results pending. If unsuccessful, application may be made to Sara Randall-Johnson's fund.

Facebook training: JD and SW are to meet with PD.

Cookery book: SW – to date only 14 recipes received. A plea to be entered in Coly Times.

Knit and Natter: JF – another member has joined. A leader will be required next Wednesday. It is no longer necessary to keep it on the Agenda.

Memory Café: DD – coffee morning raised £500. There has been a useful contact with a London doctor with a local holiday property. Café is going well, in the New Year may be held fortnightly. Ways of transporting participants (without cost) are being investigated.

EGM 21.9.15- new constitution and minutes: minutes approved, to be circulated, including hand delivery.

JF to remind David Evans to pay his lapsed membership.

JF queried the cost of hiring the History Society projector, should FoCL have discount? RH responded that all hirers pay £10.

4. Treasurer's report: JM

Change of signatures: JM is awaiting bank action

Balance of account: Current balance is £4826.77

Nicky Campbell's talk raised £79.27 profit

Memory Café has received a transfer of £1252, £33.50 pending.

Library coffee box contained £37.40, donation box £41

5. Membership report: JF – there are 85 paid-up members.

DD queried paying subs by means other than cash. RH explained that direct debit could not be used, but SW is working on a SO form; this may require a reference number – JM to follow up.

6. Library matters:

Librarian report: PD- a Health and Safety Assessment was recently carried out with Mark Peasley. The drop-box is a potential fire risk, so flammable material (such as paper) should not be stored close by. The smell in the toilet (ongoing since the refurbishment) is to be investigated – it needs to be sorted out before the takeover. Electrical and mechanical checks are pending. The fractured top hinge of the door still needs fixing. JD and PD will ask MM to do a check.

Relationship with Primary School: The 3 librarians have discussed visiting the Caterpillars, and a follow up visit to the school to get more pupils on Booktrack. This will be in the New Year, and will hopefully include Brian Boyt. It has been noted the several Colyton schoolchildren use other libraries, possibly because of their more accessible hours.

7. Events: JF

Nicky Campbell – review: It went well, with a good turnout including people from Rousdon. It would be better to know in advance how many will come – booking system required.

Driving Safer for Longer: It will take place on January 20th, 2.30pm at the Peace Memorial Hall (hired from 2-5pm at £30, which will be raised by donations, raffle and charging 50p for tea and cake.). There is no limit on numbers, beyond the capacity of the hall. Sally Herniman has volunteered to do the practical driving trial.

Literary Day – 16.7.16: A mini committee is needed re publicity etc. All the Devon Friends' Groups have been informed. JD suggested contacting Simon Ford again, as the Monmouth Rebellion group are looking for a follow-up event – he will be invited to the first meeting. The Rector has also been informed of the date.

8. Meeting with DLS – 14.10.15 (deferred from 18.9.15):

JD,PD,DD and RH met with Liz Alexander and Jo Launder

Transfer of building to CPC: There had been a delay in communication re the transfer papers, now released, the terms agreed by DLS. They are expected to be accepted by CPC ,on the agenda for next Monday. They will then go to DCC.

Memorandum of Arrangements with DLS: RH – A MOA might replace a formal lease, thus avoiding legal costs. Legal advice is required – Colin Chesterton will be approached.

DLS Savings target for Colyton Library: There is no expectation for a target. Some aspects of the budget will need clarification.

Photovoltaic cells: Recent reductions in Government pay-in tariff may render the project cost-ineffective. MM is investigating. In any case, cells cannot be installed until transfer is completed.

9. Fundraising – action to be taken: RH is to pursue the issue of patronage. The 100 Club is to be kept under review. JD enquired if the new Constituion allowed us to go ahead with an application to the Inland Revenue – RH affirmed.

10. Volunteer matters: SW – Instructions for starting up the computers can be confusing. RH to amend them.

11. Coly Times: SW - Entry will include recipe request, details of Driving Safer for Longer, PD's item, diary dates – the Library will be open from 4.00pm on Wednesday 2nd December for the Christmas Fair. It will be closed between Christmas and New Year, with the exception of a volunteer-run session on December 29th.

12. AoB: There will be a V thank-you event chez Hutton, date TBA.

13. Date of next meeting: Tuesday December 1st from 12.30 in the library