

Minutes of meeting of FoCL committee, Tuesday, June 23, 2015 at 12.30pm – 2.0 pm

1. **Welcome to Christine Gregson-Watkins – new Treasurer :** JD welcomed Christine (CGW)

2. **Apologies for absence –** SW, JF,MM

Present - DD,JD,PD,RH,AK,RM,JU,CGW

3. **Minutes of May 5th** - accepted

4. **Matters arising:**

- **Wi-Fi-** no further action to date on installation or funding for bench / moving support.
JD to pursue.
- **Facebook training:** JD +SW attended a DeVA session, which was of some use but not targeted specifically to closed groups.
- **Cookery book:** response has been slow, with many promises. Recipes (with a note of donor and origin) may be left in the orange folder in the library.
- **Knit and Natter:** next session tomorrow, about 8 attend.
- **Memory Cafe:** DD – the inaugural session attracted 50 + attendees, of which 21 were cared-for with their carers. Next week the CEO of Age Concern Devon will attend; next month HALFF. Jane Dickson will report in the Coly Times and photos are on Facebook. DD has completed the Risk Assessment and Protocol for Care Homes, and the Constitution is work-in-progress. Copies are to be discussed with RH and CGW.

From mid-July there will be a separate bank account. Funds (£250) expected via Sara Randall Johnson have not yet materialised – JD will pursue this, at the same time as the WiFi.

Having received 2 e-mails from Australia, DD is minded to twin Memory Cafes.

5. **Treasurer's report:** AK – current balance is £5548.10 (of which £1035.50 is Memory Cafe)

Transfer of responsibilities: AK handed over to CGW but will retain the cheque book until the bank has accepted CGW as a signatory. He outlined payments pending and clarified the Memory Cafe input.

JD offered a vote of thanks to AK; at this time he prefers not to remain on the committee.

Possible grant application: CGW is willing to apply to Skipton for a discrete project (eg Seaton has applied for £500 for LEGO and a microwave oven). RH suggests The Bench (if

successful, the grant via Sara Randall-Johnson can be reduced). Application deadline is July, and voting (1 per e-mail address) starts in September. In order to get enough votes, PD suggested putting it on Facebook to generate interest, and to alert Colyton Grammar School.

6. Membership report: JF reported that there are now 74 paid-up members; 31 have not re-joined and 10 are to be further “chased”.

7. Library matters

- **Librarian report;** PD is happier with the faster stock rotation, though Large Print still needs sorting. The Summer Reading Challenge theme is Record Breaking, in which there will be an attempt on Saturday July 11th to break the record for the most pledges to a reading challenge. Children may pledge to read over the summer, adults to help a child, using standardised pledge cards. As this date coincides with the Church Fair, it was suggested that in addition to pledging in the library, a table be set up at JU's fair book stall. A witness will be required – JD will ask Brian Boyt. PD will e-mail JF with the details so the Friends may be informed in the hope that they will pledge.

Children's events – a different craft activity each week that can be done at any time is planned.

JD raised the issue of lack of furniture (for Memory Cafe and Knit and Natter). Storage is a problem, and hanging on a wall had been proposed. RH suggested long hooks and lightweight folding aluminium tables, but this raised some safety issues. RH will follow this up.

8. Future Events

Literary Day - 16.7.16 : DD reported some confusion over her proposal re the Devon Puppeteer, to be clarified with JF. JD suggested linking the event to the business community (as for the recent successful Monmouth Rebellion) and RH named Jackie McCulloch of the Promote Colyton group as a useful contact – the group being currently short of ideas for next year.

Drive Safer for Longer; - suggested by Richard How. It was agreed this would be a worthwhile free event, possibly at the Peace Memorial Hall – to be investigated by JF.

IT training: CGW queried whether a course such as “Learn My Way” currently being run at Seaton would be possible on a library closed day. However, until WiFi is installed we could only train 3 at a time, so better to wait for WiFi. October's theme Active Life / Active Mind would be a suitable starting point. Colyton Grammar School students might be asked to volunteer as helpers. PD to follow this up.

9. Report of meeting held on 18.5.15 with DLS/DCC re transfer of building to Colyton Parish Council: No need for a report as the meeting (with Charlotte Reynolds) led to the subsequent Heads of Agreement circulated by MM (who remains the official link to FoCL though no longer a parish councillor). No problems are foreseen; if legal advice is required, Colin Chesterton will be approached.

Draft project plan re building for update: RH proposed setting up a project group to go through details. Group comprises DD,JD,RH,MM,CGW.

10. FoCL membership/recruitment: to be delayed until the project group is established.

11. Volunteer matters: RH – no problems, but more V's required to compensate attrition.

12. Newsletter/Coly Times: Last month, PD's contribution was not printed (lack of space) so Jane Dickson will carry it over to the next issue.

13. AOB: The WI had asked if FoCL would subsidise their book club, as DLS has introduced a charge for providing sets of books, but it was not considered an appropriate use of funds.

14. Date of next meeting: Tuesday 11th August at RH's house 12.30 – 2.00pm

