

## **Minutes of meeting of FoCL committee, Tuesday May 5, 2015 at 12.30pm – 2.0 pm**

Venue – Colyton Library with sandwiches provided by MM

### **1. Apologies for absence – RM, SW, AK, PD**

**Present :** DD,JD,JF,RH,MM,JU

### **2. Minutes of meeting on March 10, 2015: accepted**

### **3. Matters arising :**

- **Wi-Fi** - JD and MM to get bids for the external seat and removal of supporting post for Sara Randall Johnson (post election). MM has organised a new planter to stand south of library entrance.
- **Facebook** - JD and SW will attend a training course for library users (£10) at the end of May.
- **Cookery book:** SW is still willing to collate this but has received no responses. She plans to extend publicity to recruit recipes.
- **Knit and Natter proposal:** arrangements pending

**4. Treasurer's report:** AK (absent) reported no substantial change. CAB East Devon is looking for one-off funding opportunities to spread information re access to benefits. This may be appropriate for the Memory Cafe but lack of space constrains an application from the library.

**5. Membership report JF:** We now have 63 members who have rejoined. We have another 35 members who haven't rejoined.. JD and JF will chase these up and report back at the next committee meeting.

### **6. Library matters:**

- **Librarian report:** PD reported re changes to shelving. Bookstart BearClub scheme for under 5s is to be introduced. Natural Devon's first "Naturally Healthy week" will be highlighted at half term, to include a family trail. The theme of this year's Summer Reading Challenge to be launched on July 11<sup>th</sup> is The Guinness Book of Records.
- **Memory Cafe** – DD reported on recent meetings, funding, advertising/marketing and arrangements for the first session on Wednesday 3<sup>rd</sup> June. The library will accommodate a small stand during Dementia Awareness Week ( 18 – 22<sup>nd</sup> May).

**7. Future Events – JF:** This year – nothing arranged yet, but at least one is needed to maintain interest among the Friends. JD suggested Jan Lees (children's poet), DD suggested puppeteers. Next year – Literary Day Saturday 16<sup>th</sup> July. Reece Strawbridge and Peace Memorial Halls have been booked. Simon Hall (BBC), Ann Swithinbank, Linda Mattock (ITV dresser) have been booked. Other suggestions – Memory Cafe man, Patsy storyteller, Hilary Bradt (travel writer), Ollie and Ellie ( musicians).

JF to e-mail Rev. Hilary Dawson and local societies to avoid a clash of dates.

### **8. Pilot developments RH/MM/JD :**

**a. Parish Council meeting – April 13 2015:** Parish Council agreed unanimously to take on ownership of the library building, subject to survey.

**b. Draft project plan re building for discussion** – RH's project plan initial notes were circulated.

He proposed a working party of 4. As AK will stand down from April 2016, a new treasurer is sought. DD suggested the Memory Cafe should have a separate bank account and treasurer, possibly Jackie Moncrief. RH will write to Jo Launder and Liz Alexander ahead of the 18<sup>th</sup> My meeting with DLS (where Property Services will be represented ) to request a list of all the services provided to the library.

**9. Volunteer matters:** RH – currently there are enough V's but new ones are always needed to compensate attrition. It needs to be emphasised that computer skills are not necessary.

**10. Newsletter/Coly Times:** Coly Times closing date is early, Friday 8<sup>th</sup> (because of Bank Holiday)

**11. AOB:** none

**12. Date of next meeting:** Tuesday 23<sup>rd</sup> June, 12.30 in library.