

MINUTES OF MEETING OF FoCL COMMITTEE, TUESDAY 19TH APRIL 2016

1. **Present:** JD,PD,JF,RH,MM,JM,JU,SW

Apologies for absence: DD,RM,CG-W

2. **Minutes of meeting on February 24th 2016:** accepted.

3. **Matters arising not elsewhere on the agenda:**

Wi-Fi bench: the bench is at JD's, awaiting MM's attention

Charity Status: It is OK to publish our charity number on documents; a second ID number re Gift Aid is to be kept secure.

AGM review: It went well. JD proposes to send a copy of PD's poem to all Friends – PD gave consent.

4. **Treasurer's report:** JM- current balance is £7,253.84. The bench has been paid for. The library donation box yielded £33. There has also been an anonymous donation.

5. **Membership report:** JF – from AGM info, 48 Friends have rejoined. Several lists were available to chase non-payers – we need to agree who chases who, and tell JF the outcome. SW suggested sending a reminder letter, justifying the current need for support/money. A finance subcommittee of SW, RH and JM will meet to draft a suitable notice. PD proposed printing a reminder on library machine receipts.

6. **Librarian matters**

Librarian report: PD reported no statistics are available at present, pending. PD and Christina had a successful visit to the Caterpillars preschool, Sue Whitall (V) will go there once a week, and their first library visit has been set up. The Primary School will also visit, details TBA.

Saturday's launch of LU is a low key affair in keeping with the message that “nothing has changed for users.” Events are planned for Barnstaple and Exeter. Other libraries will receive

2 “Golden Envelopes” (1 adult, 1 child) to be hidden, for a prize of one week's free DVD hire!

There is a new collection “Reading Well” aimed at young people.

Building update – rats: The library was closed for 3 days in an attempt to eradicate, but the problem has not been resolved. The presence of large numbers of flies indicates a carcass. MM has been on the roof (in connection with PV cells) and could not see any obvious entry points. He observed that the ivy has not been cleared as per instructions. He will revisit the roof at the weekend.

7. **Transfer of Building to Colyton PC/FoCL:**

Update on transfer: JD - both ends are being slow.

Celebration event: will be needed in due course, but not until the transfer has been effected.

RH proposes publicity in local paper/s

8. **Building matters: Photovoltaic cells** MM presented the specification and quote (£5,300 + VAT) from 4Seasons Solutions, which RH has taken to peruse. Planning consent from EDDC will be required. JD mentioned occasional grants for “greening” to look out for.

Cleaning: Natalie has been contracted from April 1st. RM bought supplies, and though he donated an unwanted vacuum cleaner, it was agreed that MM would purchase a new one by Monday.

Electricity supply: RH – has been changed to Npower; meanwhile British Gas insist there are 2 meters and intend to send a photographer to verify the empty space housing the non-existent meter!

9. Future Events

Children's day July 16th: PD - This year's theme is the Big Friendly Reading Festival.

am. Readathon-need a succession of people for 10-15 minutes each

Launch of Reading Challenge

Active Summer Bags

Children to help make bunting

pm 2/3 children's authors: Tony Lambert Jurassic Tales
Sue Metcalf Itchybald Scratchet
Jan Lees

Friends will be asked to take part.

To be advertised at Seaton Jurassic (JD)

Author event: in the autumn. JD will follow up a serendipitous encounter between Katie Darby and a Sidmouth crime author in Australia! Or use the list from the Devon Friends' meeting. Planning to start at next committee meeting.

10. **Fundraising: Patronage** RH: no further development; to be discussed further by the finance subcommittee.

11. **Volunteer matters: refresher session** - a date to be arranged between PD and RH

12. **Libraries Unlimited:** DD reported on a recent trustees' meeting. Minor legal and property-related issues needed to be resolved before the April 1st commissioning agreement. Staff were thanked for their hard work and commitment, and their positive attitude. Staff and Friends' groups were encouraged to sign up to become members of LU – FoCL have done so.

RH -no money has been received, though quarterly payment up front had been agreed, and payments have been made by us, e.g., to cleaner. JD will e-mail Pauline Anderson and Jo Launder, and confirm the need to invoice quarterly.

13. **Newsletter/Coly Times entry:** SW's list of book recommendations is nearly exhausted. JD proposed that the Coly Times info should go to all Friends, and will work with SW to produce updates (ideally monthly) to FoCL.

14. **Website updates?** Children's event and newsletter to be uploaded.

15. **AOB:** SW- cookery book – using Devon WI recipes is not practicable.

16. **Date of next meeting:** Tuesday 14th June 2016, at 12.30 in the library.

Volunteer time – 7 Vs x 1 hour = 7 hours.