

**Minutes of meeting of FoCL committee, Tuesday, August 11, 2015 at 12.30pm – 2.0 pm**  
Venue – Roger Hutton's house with sandwiches provided by MM

**1. Welcome to – new Treasurer – Jackie Moncrieff** RH welcomed Jackie (JM).

Former treasurer CG-W has resigned but is willing to remain on the committee. She has applied to Skipton Building Society re grant.

**2. Apologies for absence – JD,MM,CG-W**

**Present** - DD.PD.JF.RH.JM.RM.JU.SW.

**3. Minutes of meeting on June 23, 2015** - accepted

**4. Matters arising**

- **Wi-Fi application** -stage 1 has been installed, to be completed by the end of September (since the meeting PD has heard on 20.8.15 ). SW suggested putting up a notice to say WiFi is not ready yet, as some users assume it is.

- **Facebook training** - no further action since the meeting attended by JD and SW. PD offered to help, as the Devon Friends' closed group is already set up.
- **Cookery book** - SW has only received 4 recipes to date. RH suggested using LINK to contact local organisations, as ads in Coly Times aren't working. PD suggested putting a note on library receipt slips, where customised footers may be added.
- **Knit and Natter** - JF reported that there are currently 8 or 9 members, about to extend to other crafts. A poster was shown, details to go in Coly Times.
- **Memory Cafe, including change of venue and relationship** - DD – the most recent meeting was the best so far, with cream teas and Pam at the keyboard. Future meetings will be held in St John's Hall, as the library is too small, next meeting Sept 2 nd. It will be “affiliated to FoCL”. Extra tables will not now be required in the library.

**5. Treasurer's report** -

- **Transfer of responsibilities** JM has only just received the books from CG-W. CG-W has cancelled her application to the bank as a signatory and JM will now apply. Balance as of 16.7.15 was £5,882.10, including Memory Cafe. The Memory Cafe account is up and running, so a transfer can now be made. RH suggested some money should be transferred at once – JF and JD can sign the transfer tomorrow. JF will contact the bank to sort this out, JM's application and the possibility of using online banking for future transfers, as is done by the History Society
- **Possible grant application** - The Skipton Building Society grant has been applied for. If the proposal is accepted, voting will start in September.

**6. Membership report JF** - 1 new member joined at a recent coffee morning. 5 members have paid their subs belatedly. There is still a list of non-rejoiners, action to be discussed with JD. 77 members are paid up. RH/JH to chase up some WI late payers.

**7. Library matters**

- **Librarian report** - PD – all is going well. There has been a reasonable response to the summer reading challenge. The relationship with the primary school needs to be worked on. Display furniture is required for the recommended books listed in Coly Times, but lack of space is a problem. Reading Agency research results are to be put in Coly Times. PD confirmed a query re Brownies, Cubs etc Reading Badges , and suggested they could be invited to the library. The library table at the Church Fair had been a great success, with 65 pledges signed towards the record attempt (which only reached 8000, so failed ). It would be a good idea to repeat a library stall at next year's fair.

## 8. Future Events

- **Literary Day – 16.7.16** - JF – the halls are booked, as are 3 speakers – Ann Swithinbank, Simon Hall (BBC), Linda Mattock (costume designer) plus Pat Yeal (children's author) who will be in the library Saturday afternoon. PD suggested Clive Pig for older children and will pass details to JF. JF is in contact with Simon Ford of the Promote Colyton group re combining ideas.
- **Driving Safer for Longer – possible event** – After several fruitless attempts, JF eventually made contact with Dan. Talks on aspects of safety last from 1-2 hours, minimum 10 attendees, free DVD, 1 attendee nominated to take a practical test, cost £40 per group. Suggested date January 2016. JF to liase with Jean Hutton re inclusion of WI. RM has done the course for LINK and reports that it is well worthwhile.
- **Speaker event – Nicky Campbell** – NC is happy to talk about her Rousdon book and how she got it published. She will need projector and screen (and laptop) for a slide show, and will round off with Q and A. Grayson, a resident of Rousdon House, may spread the word on the estate. Planned for early October, currently finding a suitable hall. DD remarked that in St John's Hall (£20) projection can be on the end wall. PD will consider how to encompass the talk into October's library theme “Active Life, Active Mind”.

**9. Transfer of building – update MM** - a copy of the Heads of Agreement has been sent to the Parish Council but no action. MM will follow this up.

## 10. Project Plan – update

- **Revised constitution and special meeting-** RH -not much is happening so far. A meeting with Jo Launder on Sept 18<sup>th</sup> awaits confirmation. Constitution to be amended as circulated plus increasing the size of the committee to up to 12 (from 9). An extraordinary meeting of Friends has to be called to approve the changes. JD has booked the Methodist Hall for 21<sup>st</sup> Sept 4.00pm. There will be a single item of business, introduced by a talk on why change is needed, and an update on what is happening. SW will draft a Standing Order form for members to take away to pay future subs online or to take/send to their bank. PD will attend. Terence Lai has volunteered his son to provide piano entertainment.
- **Fundraising** – paper from JD was briefly discussed. It was agreed membership should remain at £5 and patronage sought, RH to ask Richard Howe for information. As FoCL funds are likely to be less than £5,000, no need to register with the Charity Commission, only with the Inland Revenue, with whom Gift Aid must also be registered. DD asked what was happening to the grant from Sara Randall Johnson if the WiFi bench was successfully funded by Skipton? JF is to ask MM if planning permission will be needed to move the supporting pillar. After Sept 18<sup>th</sup> when it is known who pays for what, a budget can be drawn up.

**11. Volunteer matters** – As always, there is attrition. Richard Howe is dropping out. SW stated that assigning 3 V's to a normal Tuesday is too many. RH responded that when 2 were assigned, there were complaints that V's weren't used enough. Also, having 3 allows for 1 not turning up, which does happen. PD enquired if librarians can do anything to help – a list of jobs could be left

**12. Newsletter/Coly Times** – the next issue will have details of the EGM, reports from PD and Knit and Natter, and notice of date/venue of Memory Cafe.

**13. AoB** – WI Book Club is changing its date to 1<sup>st</sup> Wednesday of the month, at 2.00pm

**14. Date of next meeting** – Tues Oct 6th

